

ABERDEEN SCHOOL DISTRICT # 58

The use of school buildings and facilities by community groups will be permitted and encouraged when such use is of a nature that is to the best interest of the community. It shall be the policy of Aberdeen School District No. 58 to cooperate with these groups and to encourage them in accomplishing their objectives that are sponsored in the best interest of the community. The superintendent reserves the right to deny use of any school district facility to any organization not complying with the regulations adopted by the Board.

Provisions

The following provisions shall be used to comply with this policy:

1. School Related Groups

- a. Schools and school facilities may be used by school organizations through consultation with, and approval of, the principal of the building involved.
- b. Parent Teacher Association may hold their regular monthly meetings at school facilities without charge. Where kitchen equipment is used, a lunch-room employee must be on duty and is to be paid by the Parent Teacher Association according to established rules as provided under School Facilities Rental Schedule.
- c. Adult education classes, extension classes, evening classes held for the betterment of the community and sponsored by the school district, the State Department of Education, the University of Idaho, Idaho State University, or any recognized college, shall not be charged for classroom space.

2. Non-School Related Groups

- a. Organizations such as Boy Scouts, Girl Scouts, Campfire Girls, Summer Camps and other recognized youth groups including Arts Council may use the buildings without charge provided they are properly chaperoned and provide proof of liability insurance.
- b. Organizations composed of small numbers of people such as farm groups, civic groups, religious groups, fire or irrigation districts or any other non profit group who desire an occasional meeting may be granted the use of a classroom or auditorium gratis provided it is held at a time when it does not interfere with the normal function of the school and when the custodian is on duty. At any other time a rental fee shall prevail, as determined by the building principal.
- c. No charge will be made for any school building as a public polling place.

3. Use of Athletic Fields

- a. The athletic fields are to be used only for the purpose for which they were designed and are maintained. Requests for exceptions are to be handled individually upon merit, through the principal of the school involved.
- b. Commercial sponsored radio broadcasts of athletic events are permitted through arrangement with the principal of the school or schools involved.

c. Out of town athletic teams may use athletic fields for the cost of operation provided the use of same does not interfere with local use.

4. Use of Weight Room

a. The weight room is for student use. Students who use the weight room must be supervised at all times by a school district employee.

b. The weight room may be open during the summer months by a district employee for student use. The use of the weight room is a privilege and misbehavior of any kind will not be tolerated. Students who cannot follow rules as outlined by district employee will not be allowed to use facilities.

5. Use of Kitchen

a. The kitchen may not be used without the employment of authorized district personnel for supervision purposes.

6. Use of Equipment

a. It shall be the policy of the schools not to lend such equipment as projectors, tape recorders, record players, radios, or other such equipment. The only exception to this would be as a joint venture with either civic or other public supported institutions. In any event, such a venture must be handled through the building principal.

b. The same regulations apply to school owned trucks, pickups, etc.

7. General Requirements for Building Use

a. Requests for the use of all school facilities by outside organizations shall be made to the principal of the school involved. Time and dates shall be approved by the principal. All such requests must be signed by the person responsible for the agency applying. Any requests for use of facilities must be made at least ten days ahead of event.

b. The principal is responsible for arranging the custodial service and heat, if necessary. In case of damages to the building or facilities at the time of use, the principal will advise the superintendent.

c. Keys to school buildings and other school facilities may be issued only to employees of the school district.

d. There shall be no alcoholic beverages brought to or consumed in any school building or upon the school property. No smoking allowed under the Drug Free School Policy.

8. Property Damage

a. Damage to a school building, equipment, furniture, or fixtures, whether willful or through negligence, shall be paid for in full by the person or organization involved, or if children, by the parents. The principal and or Supervisor should make the estimate of the damage done. If any equipment is damaged beyond repair it shall be replaced.

- b. Any school or non-school organization using school facilities shall be held accountable for all damage done during the time the facilities are in use.
- c. Those securing approval for the use of the building shall be held accountable and responsible for the damages, and shall assume responsibility for payment of damages done.

9. The approved applicant must agree to:

- a. Save and hold harmless the district;
- b. Assume full responsibility for all liabilities arising incident to occupancy or use; and
- c. Repair or replace any damage to the facility or equipment incurred as a result of the use or rental of the district facilities. Must complete School District's Waiver of Liability form.



LEGAL REFERENCE:

Idaho Code Section 33-601(7)

ADOPTED: September 21, 2005

AMENDED: July 20, 2016