

ELEMENTARY STUDENTS

Elementary school students in the district are limited to three (3) charged meals. After three meals have been charged, students will receive a peanut butter and jelly sandwich and a carton of milk until their account is paid in full. Students with an allergy to peanuts will receive a cheese sandwich. Students with a negative account balance are not allowed to purchase a la carte items.

After the first meal is charged or when the account is one dollar (\$1.00) negative, the parent/guardian will be notified of the negative account balance with an e-mail notification. A second e-mail notification will be sent after the second charged meal. After the third charged meal, an e-mail notification will be sent with an attached application for free or reduced-price meals. In the event no e-mail address is listed for the parent, the notifications will be mailed. Parents will have five (5) days to satisfy the balance, return a completed free or reduced-price meal application, or make other arrangements with the food service director. If no attempt has been made to satisfy the account or provide for the student's meal within five (5) school days, the building principal will notify the Idaho Department of Health and Welfare, if appropriate, and/or the student's report card will be withheld until all charges have been paid in full.

SECONDARY STUDENTS

Secondary students in the district are not allowed to charge meals. Students who do not have money in their account will be given a peanut butter and jelly sandwich and a carton of milk until their account is paid in full. Students with an allergy to peanuts will receive a cheese sandwich. Students with a negative account balance are not allowed to purchase a la carte items.

ACCOUNT BALANCES

A parent/guardian may call the school cafeteria or the food service director to place a block on his/her child's account to prohibit the purchase of a la carte items.

All negative accounts must be settled at or before the end of the school year. Parents/guardians will be notified one (1) week before the last day of school for elementary students whose accounts are low or negative. Negative balances over one dollar (\$1.00) will result in report cards being held until the account is paid in full. The district reserves the right to take additional action as appropriate to collect on delinquent accounts.

Account balances will rollover to the next school year. Students who are graduating at the end of the year will be given a refund of their balance. Funds can be transferred to a sibling's account with a written request from the parent/guardian. Students who withdraw from the district must submit a written request for a refund of any money remaining in their account.

Account balances may be checked at any time by accessing the designated website with appropriate login information or by calling the school cafeteria.



LEGAL REFERENCE:

Idaho Code Sections

33-512 – Governance of Schools

33-603 – Payment of Fees or Returning of Property

ADOPTED: September 17, 2014

AMENDED: