

All district staff and students will abide by the licensing agreement that accompanies each piece of software purchased by this district or used on district equipment. A notebook will be kept in the room where the equipment is primarily located. Included in this notebook will be:

1. Licensing agreements and warranties for the software used on the equipment.
2. Software licensing numbers.
3. Printout of autoexec.bat, config.sys, windows.sys ini, and win.ini (if applicable) or a utility printout.

A copy of all licensing agreements will be filed with the systems administrator. The district building, room location, and name of software will be written on, or attached to, the agreement. Whenever a software backup copy is made, it will be used exclusively for that purpose, with the original secured in a locked location.

INTERNET FILTERING SOFTWARE

The district will utilize technology protection measures to block or filter Internet access to visual depictions that are obscene, contain child pornography, or are harmful to minors. The systems administrator will oversee the procurement of such technology protection measures, evaluate the district's computer network service, at least annually, to determine whether the technology currently being used is adequate to comply with federal requirements regarding Internet safety for minors, and certify compliance with such federal regulations.

USE OF PRIVATELY-OWNED SOFTWARE

District staff and students are not allowed to use privately-owned software on district equipment without prior approval by the systems administrator. All personal software used on district equipment will be accompanied by:

1. The original discs;
2. A copy of the licensing agreement; and
3. A written statement by the owner of the software stating that the software is privately owned and is being used in compliance with the software agreement.

The systems administrator will monitor compliance by staff and students of all policies related to computers and/or software. Violations of such policies may result in appropriate actions taken pursuant to the Computer and Network Service policy.

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LEGAL REFERENCE:

17 USC Section 101, et seq.

47 USC Section 254(h)(1)

Marcus v. Rowley, 695 F.2d 1171 (9th Cir. 1983)

ADOPTED: April 16, 2003

AMENDED: